

**MINUTES – BELCONNEN COMMUNITY MENS SHED
ANNUAL GENERAL MEETING
32 DALLACHY STREET, PAGE
10 DEC 13**

Meeting commenced: 1900

Attendees:

See Attached List

Apologies:

Gordon Cooper, Paul Noble

1. **Charter.** The Charter was endorsed by Howard Fraser and Mark Quilligan acting as Chairman and Secretary respectively following the signature by Arthur Payne on behalf of Belconnen Baptist Church Inc. Charter will be posted on website. Charter voted on and agreed.
2. **Purpose of Shed** It was unanimously agreed that the purpose of the Shed remains Community connection, not commercial enterprise. It was discussed that projects may emerge that have a fund raising bent; however the Shed must not lose its focus – a safe place for men to come to – the big C must be at the fore.
3. **Number of members.** Four people signed up, Frank, Aussie Bob, Mark Quilligan and American Bob, taking the paid up membership to 19. There are 80 people on the interest group distribution list. Need to encourage more men to sign up.
4. **Report on Christmas Carols BBQ.** After expenses were deducted \$210 profit was made for the Shed. \$50 was paid to the Church from the sale of soft drinks provided by them (It is noted that \$23 was kept aside for expenses related to gas). The future allocation of a Bunning's BBQ slot is still a possibility. Layout and prep now well practised. Thanks to Peter, Paul, Howie and Mark for their efforts. Must take opportunity to engage with public through such events (Banner will assist- see note).
5. **Committee.** Mark Quilligan put forward his name for Secretary. Gordon Cooper put forward his name for Shed Manager/Chairman. Dean Wishart put forward his name for Treasurer. Howie Fraser put forward his name for IT/ Website with the assistance Paul Cunningham who will wind down his current commitment. The Shed must have a Safety Officer, ideally an Assistant Treasurer (understudy to Dean), a First Aid Officer and a Property Manager. Need to canvas interest group. Paul Noble is the appointed Shed Chaplain. It was agreed that project groups would form on an as required basis. All

volunteers were endorsed unanimously in their respective positions by those in attendance.

6. **Banner** Quote received and approved by Executive.
7. **Garage Sale** It was agreed that at some time in the future, all the stored goods and donations would be brought to the shed for sorting. A date will be set for a garage sale for those items not required.
8. **Website** Congratulations to Paul and Howie for what is a great feature of the Shed. On Monday, both Howie, Peter and Terry painted a significant part of the floor (thanks guys). The picture was on the website before close of business that day.
9. **Opening of Shed.** Expectation that this will occur now early February. Alan Tongue has been approached and has accepted request to open Shed. Committee will have a meeting re all aspects of the opening in late January, or 2-3 weeks before the opening. Suggestion that BBQ to be organised for the day to be discussed.
10. **Tasks Remaining (In no particular order):**
 - Connecting electrical power from Community Centre to Shed.
 - IT/Telecom/TV connection
 - Three Phase Power
 - Connecting Toilet
 - Completing Kitchen
 - Painting Floor and walls
 - Paving
 - Driveway
 - Landscaping
 - Garage Sale
 - Layout of Shed
 - Curtain for welding bay
 - Sail
 - BBQ set up
 - Heating/Cooling
 - Sink
 - Cupboards for storage
11. Possible Interest Groups thus far:
 - Scroll sawing
 - Lead-lighting
 - Oil painting
 - Bonsai
 - Gardening

- Metal working
12. **Finance** Shed account is managed by Annette in the MBC Office. Many thanks for her work. As Church books are audited annually this means that there is transparency in regards to our expenditure. In addition Annette is doing work on our behalf. Dean will speak to Annette re in what form the expenditure is presented to the Shed by the MBC Office. The Shed owes the Church \$10 000 (interest free loan over two years) which is in addition to \$10 000 in grants.
 13. **WHS considerations (includes tool tagging)** We must have a Safety Officer as discussed. Membership will be canvassed for a volunteer. All electrical appliances and machinery must be tagged.
 14. **Communications with Church** Gordon will be the Shed liaison person with the Church and all requests/concerns must be made through him.
 15. **Remuneration for Services** The Chair advised members that insurance and power were currently being provided by the Church at no cost and that once operating the committee would decide once a year on a gratuity to the Church to cover their costs.
 16. **Misc**
 - Possibility of Bunnings giving us a spot at their Belconnen store on a regular basis. Close hold at this stage.
 - No one should be in the shed working without at least one other person present. **Unanimous agreement**
 17. **Use of Machinery** Meeting unanimously endorsed that no person other than those with formal qualifications or endorsement will be permitted to use machinery.
 18. **Shed Interest Groups** This matter was discussed with general agreement that any activity could be undertaken if a member wished to propose it, and be responsible for it. Timings would be negotiated. The provision of materiel would be up to the person running the activity, and those participating re provisioning.
 19. **First Project** Repair of childrens' play equipment at Belconnen Community Services will be our first project.

Meeting closed 1945 hrs