

# Belconnen Community Men's Shed

## Membership

This information is private and in confidence provided for reasons of insurance and occupational safety within the shed.

This information will not be distributed or used outside these premises.

Family name	
Christian name	Preferred name

### Contact details

Address	
	Post code
Phone	Mobile
Email	

### Alternate / Emergency contact

Name	Relationship
Phone	Mobile

### Occupational health and safety

Do you have medical conditions that may impede your use of equipment	YES	NO
Do you take medication that may impede you from using certain tools	YES	NO

If yes to either of the above provide details


(Optional) What interests you and what motivated you to join the shed?


### Assessment to be completed by shed representative

Is this member accompanied by a carer	YES	NO
If yes conditions will apply to membership, please complete carers registration form.		

Annual membership fee \$50.00

Member Signature	Date
Shed representative Signature	Receipt Number

**Induction form to be completed and signed by Officer and new Member.**

**BCMS Rules Acknowledgement form to be completed and signed by Officer and Member**

Web-site: <https://belconnenshed.com.au>

Email General inquiries: [office@belconnenshed.com.au](mailto:office@belconnenshed.com.au) Membership: [membership@belconnenshed.com.au](mailto:membership@belconnenshed.com.au)

Document Updated July 2019

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## Member Induction

		Tick	
Emergency Procedures	Indicate emergency exits and explain evacuation procedure		
	Indicate location of emergency contact sheet		
	Indicate location of First aid & defibrillator		
	Indicate location of fire extinguishers		
Amenities	Indicate toilet and kitchen		
	Explain morning tea - 10am tools down - gold coin donation		
Safety	Eye & ear protection available and to be worn when required. Suitable footwear to be worn at all time		
	Members to be inducted on all machinery		
	Shed manager, safety officer on duty, any queries relating to equipment its use, safety or any other concern is referred to the duty officer.		
	Carers responsible for clients and will assist clients on all projects		
	Cameras are installed inside and outside the shed for reasons of security and safety		
General	Opening hours 09:00 - 12:00 Tue, Wed, Thu & Sat		
	Membership \$50:00 per annum (July-June)		
	Members need to be financial to use machinery and tools		
	Rules & Charter booklets is available online and hardcopy. Newsletter available via signup and on web page.		
	No Smoking - smoking area in front of church hall		
Projects	The shed takes on community project as required		
	All projects require job sheets (insurance)		
	Members may work on approved personal projects providing own material		
	Large projects require permission of shed manager		
	Projects & tools put away and area cleaned up after use		
Print Name		Signature	Date
Member			
Shed Representative.			

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